

Intelligent Mailing Solutions, Inc.

USPS January '2017 Rate Change Model # ULTIMAIL Order Form & Invoice

Invoice # RC-0117UL

Attn: _____

Installation Address

Bill to Address

The 2017 Rate Change for USPS has been announced and is scheduled for January 22, 2017. ***This form will serve as your ORDER FORM AND INVOICE.***

To order the above scale model update, please follow the ordering and payment instructions below. If you have any questions, please call and ask for Rate Change Processing.

**In order to assure timely order processing and installation,
PAYMENT MUST BE RECEIVED WITH ORDER.**

Payments and this form should be mailed to: Intelligent Mailing Solutions, Inc.
29 W 130th Street, Suite E
Hinckley Ohio 44233

There are two ways to process an Order:

1. If paying by **Check**, mail this completed form and payment to the above address.
CHECK # _____
2. If paying by **MasterCard** or **VISA**, please print the credit card payment form out and fax it along with this form to IMS at (440) 546-7819, (614) 583-8768 or (419) 861-8190.

Rate Change Charge \$354.44

Authorized Signature: _____ (required to process order) Date: _____

Contact Phone Number: (_____) _____ Extension: _____

Serial Number of Scale: _____ (required to process order)

The Serial Number is located on the bottom, side or back of the scale.

Rate Change Orders are non-cancelable/non-refundable.
Please be sure you have ordered the correct model of scale and provided the serial number.